



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

JAY B. RISING  
STATE TREASURER

## REGULAR MEETING OF THE STATE TAX COMMISSION

### AGENDA

**DATE OF MEETING:** January 6, 2004

**PLACE OF MEETING:** Bureau of Local Government Conference Room A  
1<sup>st</sup> Floor Treasury Building  
Lansing, MI

**TIME OF MEETING:** 9:30 A.M.  
The following items are on the agenda for this meeting.

1. Approval of the minutes of December 30, 2003 as presented.
2. Discussion of appraisal of Executive Plaza Building located in the City of Detroit.  
**Scheduled for 9:30 A.M.**
3. MCL 211.154 notification of omitted or incorrectly reported property not concurred in by both the assessing officer and the owner. See attached list for file identification.  
**Scheduled for 10:30 A.M.**
4. MCL 211.154 notification of omitted or incorrectly reported property concurrences by both the assessing officer and the owner. See attached list for file identification.
5. Letter from the City of Carson City requesting to contract with the State Tax Commission for the appraisal of the Dynegy Generating Power Facility/Renaissance Power L.L.C. Plant.
6. Notification to the Commission that Darcy Marusich has earned Microsoft Office Specialist Certification in Excel.
7. Proposed bulletin to assessors and equalization directors containing the certified interest rates for calendar year 2003. To the Commission for approval.
8. MCL 211.154 Petition 154-02-2616 Stuart & Deana Spencer An official order was issued on November 25, 2003. Notice was received that the file be rescinded. After further investigation, it was discovered that the omitted property was assessed to Parcel No. 49-003-232-035-40. To add this to the above-referenced parcel's assessment would create a double assessment. Staff recommendation: Rescind the Official Order.

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9. MCL 211.154 Petition 154-02-0687 Alvin E. & Phyllis B. Sturgis An official order was issued on November 12, 2003. Notice was received that the property had a transfer of ownership prior to the official order having been issued. Staff recommendation: Rescind the Official Order.
10. Staff recommendations for consideration by the State Tax Commission in response to the request from the State Assessors Board to review its proposed policy on Supervision of the Assessment Roll.
11. Proposed updates to STC Forms L-4400 and L-4400LH as required by PA 247 of 2003. To the Commission for its review and approval.
12. Memo from Lewis Rogers, District 9 Supervisor, Property Tax Division, requesting permission to be the instructor of the March Board of Review training sessions, in Calhoun, Hillsdale, and Jackson Counties. These sessions will be held in the evening on his own time. To Commission for its review and approval.
13. Letter from Julie Pulling, Mid Michigan Board Member, City of Mason, requesting permission that David Lee speak at the January 22, 2004 Mid Michigan Assessor's Association Meeting regarding the transfers of ownership specifically in regards to trusts, to be held at the Kellogg Center, Michigan State University, East Lansing, Ingham County. To Commission for its review and approval.
14. Industrial Facility Exemption Applications to Commission for approval to amend the certificates. See attached list for application identification. Staff Recommendation: Approve.
15. Industrial Facility Exemption Applications to Commission for approval to revoke per Section 15(3). (Request by municipality) See attached list for identification. Staff Recommendation: Revoke, subject to an offer of hearing. (Revocation effective December 30, 2003)